Authorization for campus regulations comes from the Wisconsin Statutes UWS 18, “Conduct on University Lands” and Wisconsin Statute Ch. 346, “Rules of the Road,” that also applies to off-street areas designated as parking facilities. All traffic shall obey the posted signs regulating campus traffic.

If you have questions about parking on campus, visit the campus Business Office, check our web site waukesha.uwc.edu or email wakpark@uwc.edu.

The primary features of the campus parking program include:

- Registration of vehicles for faculty, staff and students using campus lots
- Parking for visitors
- Clear and concise parking regulations and enforcement beginning the first day of classes
- Well-defined parking areas
- Unobstructed drives for emergency vehicles

Free Parking

No permit is required to park in Lot 6B. Parking is also available on University Drive and nearby city streets. Please note that parking on city streets is under the jurisdiction of the City of Waukesha Police Department.

Short-Term Parking

Short-term parking is available in front of the Commons building and also in Lot 7 for a maximum of 45 minutes. Those spots are intended to be short term (not attending class) for student, staff, and for visitor use while attending to campus business. Time restrictions are enforced from 7:00 a.m. to 4:00 p.m. Monday—Friday.

No Parking Areas

Parking is not allowed at any time:
1. In loading docks and in driveways,
2. On diagonal-lined areas, the grass and sidewalks,
3. In front of stairs,
4. In any reserved space (handicapped, administrative, fleet vehicles, food service, dean, associate dean or childcare, continuing ed guests)
5. Along curbs, and
6. In any other area not designated by regular parking space lines.

Parking Permits

1. Permits are required during the fall and spring semesters from 7:00 a.m. to 4:00 p.m., Monday through Friday.
2. Permits are not required during winter break or summer session.
3. Purchase parking permits at the Business Office at the annual rate of $50. Permits are valid from date-of-purchase through August 2015. If a permit is lost, a new permit must be purchased at full cost.
4. Permits must be clearly displayed on the inside, lower driver-side of the front windshield.
5. Persons who own more than one vehicle may transfer the permit between vehicles or may purchase a permit for each vehicle at full price.
6. Motorcycles, motor scooters and motorbikes do not need a permit for Lot 1A, but must display a permit for other lots. The narrow parking spaces in Lot 1A are for cycles/bikes only; any other spaces do require a permit.
7. Care must be taken when transferring a permit; the window surface must be clean for the permit to cling. Tape may be used if the permit no longer adheres to the windshield. Always check that the permit is in place before parking in the campus lots

Please allow extra time for parking during your commute.

Violations

Be prepared to show your driver’s license to security staff. You will be ticketed for the following:

- $50   Illegal parking in handicap spaces
- $50    Use of a lost or stolen permit; defacing or altering a permit
- $20 Parking in a restricted area (See “No Parking Areas”)
- $20 Parking against the flow of traffic
- $20 Not within lined stalls

When permits are required (fall and spring semesters), vehicles in violation will be ticketed for the following:

- $20 Time restrictions in visitor parking
- $20 Parking without a staff permit in staff lots
- $10 Parking without a permit in student lots
- $10 Improper display of permit

Towing:

UW-Waukesha reserves the right to tow vehicles that are in violation of campus parking regulations. All towing will be at the owner’s expense. Campus employees may not assist with vehicle problems because of potential damage to the vehicle or injury to a person.
Parking Rules
& Regulations
2014-15

Paying Fines
Ticket number must be referenced with payment. Fines must be paid within 10 working days of issuance. You may pay your fines in four ways:
1. By mail with check to:
   Business Office
   UW-Waukesha
   1500 N. University Dr.
   Waukesha, WI 53188
2. Use the drop box located next to the Business Office window
3. At the Business Office window (check or cash only)
   8 a.m. to 6 p.m. Monday
   8 a.m. to 4:30 p.m. Tuesday-Friday
4. Online through PRISM (overdue fines only)
   Payment by web check is free. Credit card payment has a 2.5% processing fee. Please contact the Business Office to remove your hold.

Please do not send cash by mail or place in the dropbox; the University will not be responsible for lost cash.

Appeals
Parking tickets may be appealed in writing within the first 10 business days of the ticket issuance.
1. Go to waukesha.uwc/parking for the appeal procedure and form.
2. Submit your appeal to the business office with the appeal form and a copy of your citation.
3. The Parking Committee reviews appeals twice monthly.
4. Appellants will be notified via email of the decision (approve/deny) of the appeal.
5. If the appeal is denied, the ticket must be paid within ten days of notification.

Campus Notes
Community Events: The campus reserves the right to alter parking regulations for special events. Permits are not required during community events.

Consequences
Students with unpaid parking fines will have a hold placed on their academic record. This means they may not be able to register for classes and/or receive grades and transcripts.

Future parking privileges may be denied or suspended for anyone failing to pay parking tickets. If a violator has not paid within 45 days after the ticket is issued, there will be an additional $10 charge and the Department of Transportation will be asked to suspend the violator's license plate.

Lot Information
Permits are not required for regular parking spaces after 4:00 p.m. and on weekends.

Short-term Parking
Commons circle and Lot 7. Time restrictions apply. Students, faculty or staff will be ticketed if they park in visitor parking for an extended time.

Free Parking
No permit required in Lot 6B or on city streets.

General Student Parking
Lots 1, 4 and 6A student permit required.

Faculty/Staff and Student Parking
Lots 2 and 7. White-lined spaces for faculty/staff; yellow-lined spaces for students. Permit required.

Faculty/Staff Only
Parking Lots 3 and 5. Faculty/staff permit required.

Disabled Parking
Lots 1, 2, 7 and commons circle (signage indicates disabled spaces)

Motorcycle Parking
Lot 1A in the narrow parking spaces. No permit required. Any other spaced do require a permit.

Remember: Park in yellow lines, no signs!