Youth Options Program (YOP)

The Youth Options Program was created by the Wisconsin Legislature to allow 11th and 12th grade pupils from Wisconsin public high schools to attend a postsecondary institution for the purpose of taking one or more courses that are not available at the high school level. Students must request permission from their local school board to take course(s) under the YOP. If the course request is approved the school district is required to pay the cost of tuition, course fees and books.

**UW-Waukesha Admission Requirements:**
The following criteria must be met for admission as a Youth Options Student:

- Enrollment as a junior or senior in high school
- Rank in the top 75% of the high school class
- Documentation of preparation to begin university-level work
- School Board approval of specific courses

**Applying for Admission to UW-Waukesha for the High School Special Program:**
All new participants in the YOP must apply for admission to UW-Waukesha and work with their high school counselor to apply for school board approval of their course requests. The following information and documents must be submitted to the Admissions Office:

- Submit a special student application
- Submit the attached Enrollment Worksheet
- A letter of recommendation from a school counselor or a teacher (the letter should present support of the student’s ability to succeed in a university level course)
- An official high school transcript and ACT scores, if taken
- Advanced placement test scores, if applicable
- Documentation showing courses approved by School Board

**Continuing as a Youth Options Student:**
Student wishing to take additional classes into the next semester must submit:

- A new Enrollment Worksheet
- An updated official high school transcript
- Updated documentation showing courses approved by school board

**IMPORTANT NOTES**

YOP students are held accountable to know and understand the information in the UW-Waukesha Timetable for the semester in which they are attending. This will include exam dates, snow dates, differences in vacation dates and financial payment deadlines to mention few. Any questions should be asked at the time of registration for your courses.

Grades earned at UW-Waukesha by students in the YOP are part of the student’s permanent college record. Official transcripts may be requested by completing a transcript request form available in the Business Office, Student Services Office or online. A $6 fee is required for each copy requested.

**FINANCIAL INFORMATION**

Youth Options Students, whose tuition and fees are to be paid by a school district, are responsible for those tuition and fees if the school district does not pay them.
Return this form with the following:

1. The completed application form
2. Letter of recommendation (see previous sheet)
3. Official high school transcript with ACT scores if taken
4. Advanced Placement Test scores if needed
5. Documentation showing courses approved by School Board

Mail to:

UW-Waukesha
Attn: Admissions
1500 N. University Drive
Waukesha, WI  53188-2799

Student’s Name______________________________________________________
High School__________________________________________________________
Graduation Year _____________________________________________________
Desired Semester of Enrollment:
  _____Fall       _____Spring

UW-Waukesha Course(s) of interest:  (Make sure to have many alternative choices)

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

High School Courses Concurrently Enrolled in:
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

High School Principal Signature: _________________ Date____________
OR…..
High School Counselor Signature: _________________ Date____________

ALL PARENTS PLEASE READ:

1. We understand that UW-Waukesha expects regular attendance in all courses and that the student must assume responsibility for attendance. UW-Waukesha does not record or report attendance of Youth Options students to their high school or parents.
2. There is a $25 new student fee required to be paid before registration can take place for your student. A placement test may also be required and a separate $25 fee assessed.

Student Signature_______________________________Date________________
Parent Signature________________________________ Date________________
Special Student Application

Last Name __________ First __________ Middle Initial __________ Previous Name __________

Social Security __________

Birthday __________ (mo/day/yr)

County __________

Mailing address if different from above—street, city, state, zip and dates

Home Phone __________

Other Phone __________

List former addresses within the last two years: include street, city, state, zip and dates

List any education beyond high school. Include all college, technical school or university education beyond high school:

Name of School __________

City, State __________

Dates of Attendance (mo/yr-mp/yr) __________

Degree Earned __________

Are you in good standing and eligible to return to all schools attended?  □ Yes  □ No (If no, explain on an attached sheet)

Residence Data

Have you, your spouse or someone claiming you as a dependent, moved to Wisconsin during the last year or plan to move to Wisconsin prior to the beginning of the term for which you are applying, in order to begin full-time employment in Wisconsin?  □ Yes  □ No

Do you claim legal Wisconsin residence for tuition purposes?  □ Yes, please complete:  □ No

I have lived continuously and only in Wisconsin since (mo/yr): __________

I have voted or registered to vote in (city/state): __________

I have held a driver’s license only in Wisconsin since (mo/yr): __________

I have registered my motor vehicle(s) only in Wisconsin since (mo/yr): __________

I have filed a Wisconsin State Income Tax Return as a resident every year since (yr): __________

I am listed as a dependent on income tax forms of:  □ own, since ______  □ father’s  □ mother’s  □ parents

Parents address(es) for the last two years:

Applying for:

□ Summer  □ Fall  □ Spring

Applying for (check one):

□ Special/New Student  □ Special/Re-entry Student  □ YOP/HSSP

□ Summer Session Only  □ Second Undergraduate Degree  □ Audit Only

□ Senior Citizen (60+) Auditor

Gender:  □ Male  □ Female

Citizenship:

□ U.S. Citizen  □ Resident Alien

Alien registration # __________

(Attach copy of both sides of resident alien card)

□ Nonimmigrant Alien

Visa Type: __________

Racial/Ethnic Heritage (check one):

□ African American/Black

□ American Indian or Alaskan Native

□ Cambodian, Laotian, Vietnamese, admitted to U.S. After 12/31/75

□ Other Asian/Pacific Islander

□ Hispanic/Latino

□ White/Non-Hispanic

U.S. Veteran:  □ Yes  □ No

I certify that the information on this application is true and complete. If additional information is needed to determine my eligibility for admission or my residence status, I will provide it upon request. I understand that inaccurate information may affect my admissibility. I also understand that admission as a Special Student carries no commitment on the part of the University to admit me at a later date as a degree candidate. If I enroll at this University, I will abide by its rules and regulations.

Signature __________

Date __________